

**DRAFT**

VILLAGES AT MT. HOOD  
BOARD OF DIRECTORS

Minutes

November 12, 2009

Chair Bob Reeves called the November 12<sup>th</sup> meeting of the Board of Directors of the Villages at Mt. Hood to order at 7:03 pm at the Hoodland Fire District meeting room, 69634 E. Hwy 26, Welches, OR.

Attendance:

- ❖ Committee Members Present: Bob Reeves, Pat Buckley, Judith Norval, Shirley Dueber, George Wilson, Pat Sharp, Doug Saldivar
- ❖ Excused: Brigette Romeo
- ❖ Absent: Rick Applegate
- ❖ Staff Present: Christine Roth (County Liaison)

Approval of Minutes:

The October 22<sup>nd</sup> Board of Directors minutes were presented for review. Judith Norval made the motion to approve the minutes. Shirley Dueber seconded the motion.

**Vote:** approved, 7 – yes, 0 – no, 0 – abstain.

Treasurer's Report:

Treasurer Pat Buckley reported that the bank balance was \$2,666.03. He also reported that there are two checks that are yet to be cashed. The recipients of the checks have lost the checks, and the treasurer will issue new checks.

Doug Saldivar asked why the Board members get a paper copy of the bank activities, and Pat Buckley said that he provided them to the Board after being asked to distribute copies.

Communications: Board Secretary Judith Norval had no communications to report.

County Liaison's Report:

- ❖ The financial process for the Hamlets & Villages is continuing to undergo changes. Christine has been in discussions with County Counsel about how to make the reporting process simpler. The County Treasurer's current proposal for how to change financial reports for Hamlets & Villages would be much more extensive, potentially including an audit every month. On Monday there will be a meeting with Hamlet & Village Chairs, Treasurer's Office staff, and Christine. When the process has been modified, the Board of County Commissioners as well as Hamlets and Villages will be notified.

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- ❖ Rural Equity Area Commission on Transportation (REACT) – The Oregon Department Of Transportation (ODOT) as of December 9<sup>th</sup> will join REACT. ODOT will come to Oregon City for a meeting where responsibilities will be discussed. The REACT committee allows the Hamlets & Villages, along with rural areas, to have an opportunity to provide input on roads to improve, as well as rankings for road improvement importance. The recommendations will be added to the Capital Improvement Plan after the recommendations have been prioritized.
  - Bob Reeves added that the Board of County Commissioners, and the Department of Transportation headed by Cam Gilmour, and have been very supportive of the process so far.

### Web Page Update and Review:

- ❖ Doug Saldivar presented copies of the proposals as well as differences between the two.
  - Pat Sharp asked about the prices proposed in the two offers, and said that the Board would have to decide who to choose and what the budget can afford.
  - Board members discussed current Villages expenses and what the potential amount of money available for the website would be.
  - Gary Randall answered questions from the Board about his proposal, including why he had different costs. He said that he uses different software and it costs less. Gary also explained how editing the website would happen under his proposal/system.
  - Bob Reeves asked the Board who would be in charge of the website. The Board may ask the Board Secretary to oversee it. Christine Roth and Pat Sharp both stated that having two Board members oversee the website may work better. The suggestion was to have Judith Norval and Doug Saldivar be the first two to oversee the website.
  - The Board also discussed how secure the website would be and if anyone could change it. Also, the Board wanted to know if there be a counter so the Board could know how many people view the website.

George Wilson moved that Gary Randall’s proposal for the website be accepted. Pat Sharp seconded the motion.

**Vote:** approved, 7 – yes, 0 – no, 0 – abstain.

### Logo Update:

Bob Reeves said that Gary Randall has returned with three logo possibilities. Bob presented copies of the three logos, and said Bob labeled the drafts “a, b, and c.” Judith Norval said that she liked the idea of a circular logo that could later be made into a pin. The Board discussed all of the drafts, and personal preferences and thoughts about each.

- ❖ Judith Norval moved that the Board accept Logo A as the Villages at Mt. Hood logo.

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- ❖ Pat Sharp suggested discussing each logo draft. The Board discussed adding color to the different drafts as well as how color could be added to the logos. Judith Norval said that she thought the Villages should each be named on the logo.
- ❖ Bob Reeves suggested increasing the font size on the logo to make it easier to read on a business card.

George Wilson moved to accept logo “B” with the note that Gary will modify the logo to add in the names and change the river. Pat Buckley seconded the motion.

**Vote:** approved, 7 – yes, 0 – no, 0 – abstain.

Bob Reeves asked that the logo be brought back before the Board at the December Board of Directors meeting for final approval.

### Portland Recycling Team Grant:

- ❖ Doug Saldivar said that he sent out an email that contained suggestions about how to plan the event. His primary request is that the Board considers supporting and approving a plan developed by a group that Doug has formed called the Sustainable Hoodland network. Doug prefers this approach rather than a Villages’ Committee because it gives the group more flexibility. Doug also is happy to have Board members join the team and attend meetings. There will also be notice in the community about the meetings for the planning group.
  - Christine Roth said that she is going to check with County Counsel to check on if the planning group will be okay.
- ❖ The Event: There will be a contest at one of the schools for naming the event. Judith Norval suggested naming the event “Green Day Bring Some” if the event does become a joint event with the book sale. She also suggested involving other community organizations. The tentative date will be the 24<sup>th</sup> or 25<sup>th</sup> of April. This would be the week of Earth Day. There is a county representative from the office of sustainability that is helping the group. There are four main parts to the event: recycling, sustainability fair, sale of the sustainable items, and a friends of the library used book sale. Several Board members discussed the possibility of the Villages logo or a unique design possibility created by Gary Randall on a reusable bag. There may also be some activities during the week leading up to the event.
- ❖ There will be a meeting in January with the Chamber of Commerce, and the topic will be business recycling. Also, there is a Google documents task list that Doug would be happy to share with others. Doug would also like to see the Villages measure how much recycling happens on the Mountain, and if there are any increases. He also suggested speaking to the County to get information on past recycling data.
  - Judith Norval suggested talking to people at the Sandy Transfer Station for data and information.

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### November Town Hall:

- ❖ The current plan is to start serving breakfast at 8:30 at the RV Village. Christine Roth is going to bring six easels and there are three more needed. Shirley and Doug have each agreed to bring one. Christine Roth will also bring pads of paper for each easel, as well as markers. Bob Reeves asked that Board members be at the RV Village at 8:00 am.
  - The rest of the schedule includes the business meeting beginning at 9:30 am, and then Representative Suzanne Van Orman (House District 52) will speak for approximately twenty minutes. Voting for the open Board of Director position will occur throughout the morning, and ballots will be distributed at the door when people sign in. The Census Bureau representatives will speak for ten to fifteen minutes following Rep. Van Orman. Pat Sharp and Doug Saldivar will present a report on the survey before the discussion. Doug will bring a project and his computer to aid in the presentation. There will be three breakout sessions, and each will last approximately 20 minutes.
  - Brigitte Romeo will be overseeing the breakfast.
  - Pat Buckley will bring hand sanitizer for each table at the request of the Chair.
- ❖ Pat Sharp also brought up the idea of being very clear on the discussion topics, which would allow attendees to better understand goals and provide clearer comments. She suggested being specific in the definitions of the discussion topics.
- ❖ Bob Reeves also advised that each discussion leader should suggest that attendee's prioritize their suggestions. Also, there will be a recap at the end of the round table segment of the Town Hall.

### New Business:

- ❖ George Wilson asked that the Board consider asking governmental agencies and organizations to notify the Villages when decisions are to be made that affect the Villages or the Villages area. Chair Bob Reeves said that legally the Board cannot require notification. The discussion came about following the Bureau of Land Management's plan to use herbicides on BLM property in the Villages area. The Board also discussed the process of commenting on plans and decisions, and Shirley Dueber used the example of how the Forest Service uses comment cards to ask for input.
  - Bob Reeves asked Christine Roth about a list of agencies affecting the Villages area. He also suggested the Board develop a contact list. Bob also suggested that some important issues could go up on the website, and he reminded the Board that the Board cannot respond directly in land use issues. Christine said she did not know if the County had a list.
  - Shirley Dueber asked that when the Board has the information that it distribute it to the community at a Town Hall meeting.

George Wilson moved that the Board come up with a list of agencies that the letter could be sent to, and that a generic letter is drafted that asks for notification about plans/decisions. The motion was seconded.

**Vote:** approved, 7 – yes, 0 – no, 0 – abstain.

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- ❖ Doug Saldivar: Doug asked that in the future the Community Center money be placed on the agenda. He would like to see a plan developed that would use the funds.
  - Christine Roth asked if the Board would like Dan Zinzer to come up to the Mountain for a meeting. She also asked the Board consider what it would like to use the money for.
  - Bob Reeves also said that since this has been primarily a Senior Center and Hoodland Women's Club project that he would like to see the Villages continue to support the two organizations in their efforts. There may be future discussions on pursuing a block grant for the project. The Women's Club is also reorganizing the committee focused on the new Community Center.
- ❖ Doug Saldivar also asked about responding to negative letters in the *Mountain Times* about the Villages. Bob Reeves said that Rick Applegate was going to draft a letter.

### Committee Reports:

- ❖ Library Committee: represented by Judith Norval, reported that the library got painted.
- ❖ The Mountain Express Line received a grant for the second bus from Clackamas County.
- ❖ George Wilson asked for clarification from the Board about how to move forward on the Cedar Ridge issue. He wanted to know if he should present the issue as a Board member or resident/citizen. Christine Roth asked about the goal of the report so she and the Board could better advise him. George said that he wanted to report on the process by which the Cedar Ridge property was acquired and sold. He also wanted to discuss the property because he thought it might have implications for future use of properties. Christine Roth advised that George present the report as a private citizen, and said that presenting it as a privatize citizen may also be a good idea because he began the project before he was on the Board. Also, there was a discussion about George abstaining from any votes about the issue.

### Any Persons to be Heard:

- ❖ Keith Schacher – He thought that the issue of herbicides on BLM is important. He thought that herbicides could affect watersheds and that working on the issue is good. Secondly, he would like to see a note on the website that states that any citizen can provide comments and/or recommendations to the Board via email or regular mail. He was also concerned that no Board members attended the meeting with the tax assessor (Bob Vrooman). He also was concerned about property taxes and amounts.
- ❖ Gary Randall – He would like to know who to deal with from the Board as he works on the website. The Board provided clarification on who to contact as the project progresses.

Judith Norval moved that Gary Randall be paid half of the amount now, and George Wilson seconded the motion.

**Vote:** approved, 7 – yes, 0 – no, 0 – abstain.

### Adjournment:

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Chair Bob Reeves adjourned the meeting at approximately 9 pm.

Respectfully submitted,

Kate Roth  
Recording Secretary