

VILLAGES AT MT. HOOD
BOARD OF DIRECTORS

Minutes

July 7, 2009

Chair Bob Reeves called the July monthly meeting of the Board of Directors of the Villages at Mt. Hood to order at 4:08 pm at the Hoodland Fire District meeting room, 69634 E. Hwy 26, Welches, OR.

Attendance:

- ❖ Committee Members Present: Bob Reeves, Pat Sharp, Pat Buckley, Judith Norval, Rick Applegate, Brigette Romeo, Shirley Dueber, Doug Saldivar
- ❖ Excused:
- ❖ Absent:
- ❖ Staff Present: Christine Roth (County Liaison), Kate Roth (Recording Secretary)

Approval of Minutes:

Minutes from the June Board of Directors meeting were presented for review. Doug Saldivar made the motion to approve the minutes as corrected. Shirley Dueber seconded the motion. Vote: approved, 8 – yes, 0 – no, 0 – abstain.

Treasurer's Report:

Treasurer Pat Buckley presented the Report, which detailed an expense of \$137.80 and the payment of the Recording Secretary, as well as the payment for the post office box. Judith Norval asked the Treasurer for a paper copy for all Board members at meetings, and Pat Buckley agreed to distribute paper copies to Board members at meetings.

County Liaison's Report:

- ❖ Clackamas County is hosting a grant-writing seminar on August 7th at the Development Services Building in Oregon City. Clackamas County Commissioner Ann Lininger will lead it, and Commissioner Lininger previously worked on grant writing for a large Portland nonprofit organization.
- ❖ There may be a new hamlet in the Molalla area. The new hamlet could comprise areas surrounding the city of Molalla.
- ❖ The departments of Transportation and Planning in Clackamas County are undergoing major changes. Senior staff have been retiring, and this includes Doug McClain and John Borge from planning, Dan Zinzer, and Ken Spiegel (code enforcement). Dan Zinzer will return to the County for one year, and this will allow for succession planning.

- Bob Reeves asked about Transportation's Cam Gilmour and if Cam would be retiring soon. Christine Roth said that Cam Gilmour is planning to work another four to five years.
- Judith Norval asked if Dan Zinzer would remain the Director of Parks and Recreation during his time as interim. Christine Roth said he would.
- Rick Applegate asked why there were so many retirements occurring currently. Christine Roth said that many of the senior staff are at retirement age, and that some senior staff are leaving because it allows more front-line staff to remain because senior staff's salaries cost more. Christine added that there is concern over succession planning and transferring some of the institutional memory.
- ❖ Jamie Johnk, Clackamas County Main Street Coordinator, is back at work. Jamie would like to schedule a meeting with the Villages soon, possibly the last week of July.
 - Bob Reeves asked that Robert Baker be kept in the loop on Main Street. He also asked that conflicts in the meeting schedule be considered when setting up a Main Street meeting.
 - Carol Burk asked the Board to clarify the Chamber of Commerce's role in the Main Street Program. She asked the Board to clarify if the Chamber was asked to facilitate the meeting with the Villages running the Main Street Program. Bob Reeves confirmed that the Villages are running the Program with the Chamber facilitating the meeting.
 - It was mentioned that Robert Baker thought the Chamber should take over the Main Street Program in the future as it progresses.
 - Rick Applegate said that the summer season is often the busiest for local businesses, and asked if the meeting could be scheduled for after Labor Day.
- ❖ There are new guidelines for rural broadband technology, and this affect Clackamas County's stimulus package proposal. The revised plan is to extend broadband to government, special districts, and school districts. This would allow the area to have expanded broadband. The County plans to submit the proposal early in the next week or two, and the federal deadline for proposals is in August. Christine said that the Board of County Commissioners (BCC) would appreciate a letter of support from the Board of Directors and other individuals in the community. Christine also said that there would be an update on the plan at the July 23rd Villages Work Session. She also said that the plan is nearly in place and is ready to go.
 - Bob Reeves asked if the Villages should form a committee to work on being involved in the package, and Christine Roth said no.
 - Rick Applegate mentioned that Wave Broadband has lines going to Rhododendron. George Wilson added that Broadband extends to Briarwood, and Carol Burk said that there is Broadband in Government Camp through telecom. Carol Burk said that people believe Wave did broadband to have it in place before Verizon could.
- ❖ Doug Saldivar asked the county liaison about a yard debris site in Clackamas County that could be near the Villages. He said he had talked to Susan Zielko in the Sustainability Office. He was looking into whether or not there could be a mobile chipper. Rick Applegate asked Doug to clarify what he was asking about, and Doug said a yard debris

site in the area. Christine Roth suggested talking to Susan Zielko and Sustainability, and said she could look into the issue.

Communications:

Secretary Judith Norval read Nancy Dougherty's letter of resignation aloud to the Audience and the Board. Bob Reeves asked if anyone had questions about accepting the resignation, and since no one did the Board accepted the resignation. Judith Norval added that she is pleased that Nancy will remain on Scenic Byways. Pat Sharp asked if Nancy could be recognized at the August Town Hall. Christine Roth said that she can do a certificate of recognition, and she will ask the BCC to sign it.

Unfinished Business:

Doug Saldivar asked if follow-ups from previous meetings would occur under unfinished business or in other parts of the meeting. Bob Reeves said that follow-ups would occur in unfinished business or in another area (such as Board Member Comment) if the issue does not fit.

New Business: CPO Discussion

Bob Reeves introduced the topic by stating that the Board of Directors listened to Dave Lythgoe's proposal at the June Work Session and agreed to hold the discussion on the topic at the July Board meeting. Dave Lythgoe's proposal had been that the Mount Hood Corridor Community Planning Organization (CPO) take dormant status and become part of the Villages at Mt Hood. He also said that the proposal would be a topic at the August Town Hall. Lastly, he had attended the July CPO meeting, and he reported that they had elected an interim set of officers until the September election.

- ❖ Christine Roth reported that Barbara Smolak (Citizen Involvement Special, Clackamas County) had talked to Janine Bertram, and that Janine will have a list of officers for the CPO sent to Clackamas County. Also, Janine has agreed to receive the CPO's mail.
- ❖ Rick Applegate asked that because there is a full Board on the CPO, then what would happen next? Christine Roth said that the CPO needs to make a decision by itself on what should happen next. Rick Applegate and Bob Reeves agreed that the Villages do not want to have a hostile take over the CPO, and that any involvement between the two must be mutually agreed upon.
- ❖ Dave Lythgoe said that the CPO needs nominations before the September election, and he would like to see the Villages and the CPO meet together soon.
- ❖ Rick Applegate said that Roy Bellows is the new Chair of the CPO.
- ❖ Dave Lythgoe said there is a question over whether the interim CPO Board is the voice of the CPO or if the interim Board is there to keep the CPO alive.
- ❖ Rick Applegate would like to invite Roy to the Villages next meeting.
- ❖ Judith Norval thought it might be premature to address the CPO issue in August if there is to be a CPO election in September.

- ❖ Rick Applegate thought the Villages need to hear about the interest of the CPO and the CPO's goals.
- ❖ George Wilson asked which organization is merging with which. Bob Reeves explained that Dave Lythgoe's proposal is to consider having the CPO as a part of the Villages. Bob also said that this was Dave's proposal as a citizen, and that if the CPO were to be part of the Villages there would be a committee that would review land use actions and present it to the Villages' Board.
- ❖ Bob Reeves said that the August and September CPO meetings could occur because there is a new slate of officers. Christine Roth added that if the CPO election process proceeded normally, there would be an appointment in July, nominations in August, and then the vote in September.
- ❖ Tom asked how can issued be addressed and can they make it on time.
- ❖ Shirley Dueber asked if the work sessions could be factored in. She said that at the work session could you vote on CPO issues, and at the CPO when issues arise how do you handle them and how do you ratify comments.
- ❖ Bob Reeves said that the request to consider the CPO and Villages working together came to the Board and that it is not a hostile takeover.
 - Brigitte Romeo asked about the history of the CPO Board.
 - Pat Buckley said that every officer except the Treasurer of the CPO quit.
 - Rick Applegate said that there were not enough people to do land use issues, and there was concern over enough attendance at meetings.
 - Pat Buckley said that the CPO issue being discussed by the Villages got people to attend the CPO meeting. Bob Reeves said that there was also an issue that got people to the meeting.
 - Brigitte Romeo asked about sending a letter to the CPO, and Bob Reeves suggested inviting the CPO to the Work Session.
 - Pat Sharp said that there is a need for the CPO and Villages to talk, but she would prefer waiting for permanent officers. She asked that then there should be a discussion on the pros and cons of any action.
 - Judith Norval said that the emergency for the CPO has passed, and that the CPO can continue.
 - Pat Sharp asked about inviting the CPO Board to the October Work Session, assuming the new members could attend. Pat Buckley asked about the September work session and if the new officers would stay.
- ❖ Bob Reeves asked the Board when they would like to have a meeting set up between the Villages and the CPO.
 - Pat Buckley also said that the voting people for the CPO are anyone who attends the CPO meeting.
 - Pat Sharp would like to see the CPO invited when they are comfortable as a Board.
 - Bob Reeves suggested talking to Janine Bertram and seeing where the members stand. He also said that the attendance at CPO issues is up, and thanked Dave for his hard work.
 - Rick Applegate suggested talking to Janine, but being sure to talk to Roy because he is chair of the CPO Board.

- Pat Sharp asked if Dave can come once more to a meeting, and thanked Dave for all of his hard work.

New Business: New Director Appointment

Bob Reeves began the discussion over how to fill the vacancy on the Board created by Nancy Dougherty's resignation. He began by saying that there would be an election at the November Town Hall to elect a Director until May 2010. He also said that there is a need to set dates for application deadlines and to discuss if the Board wants to appoint a Director for the time until November. He also wanted to set the dates so that there could be notice and enough publicity about the vacancy to ensure a fair and open process.

- ❖ Rick Applegate would like the Board to have an interim appointment.
- ❖ Christine Roth will get the application for the Board of Directors on the web. The Town Hall is currently scheduled for November 21st, and the application deadline for the November election is tentatively scheduled for October 16th, with BCC consideration on October 20th.
- ❖ Bob Reeves asked the Board of Directors if the Board would prefer to appoint an interim member or to not appoint.
 - Judith Norval said that there was a volunteer to fill an interim vacancy, but the volunteer was not interested in a full term.
 - Pat Buckley said he thought a volunteer for an interim appointment only was irrelevant.
 - Doug Saldivar said he thought the Board should not bother with an interim appointment.
 - Rick Applegate hoped that there would not be any gerrymandering, and that the Board would do what it has always done and be predictable. He also thought that it would make sense to appoint a Director because in the past the appointments have been very successful, for example Robert Baker and Pat Sharp.
 - Bob Reeves said that if the Board were going to appoint a member, then there would need to be a period for applications and time to run it through the BCC.
 - Brigitte Romeo suggested considering the runner-up from the May 2009 election as the interim Director.
- ❖ Christine Roth said that if the Board waited a month, then the Board could ensure everyone knows about a vacancy.
- ❖ Pat Sharp stated there should be a period of application, then review, and finally getting BCC approval before a vote.
- ❖ George Wilson said that he would be very interested in the interim appointment and would run again after the interim if appointed.
 - Doug Saldivar asked how past approval of a Director would work in the process?
 - Christine Roth said that she would resubmit an application and that the BCC usually re-approves candidates.
- ❖ Doug Saldivar asked if in the past the opening on the Board had been posted. The Board said yes, the openings have been posted.
- ❖ Kirk Hamrick suggested the Board have an alternate and/or second alternate to the Board for the future. The Board said that such an idea was not in the bylaws.

- ❖ Bob Reeves said the process should be as open as possible, and to ensure that what would have to be the deadlines.
 - Christine Roth said that there would need to be an application deadline on July 27th, with BCC approval on the 23rd or 27th, and the Board meeting on the 4th of August.
 - The question of delaying the approval until September was raised, and the discussion continued.
- ❖ Randall Paul asked if the appointment would be voted on. The consensus was that the Board would vote on the interim appointment, with candidates running in November.
- ❖ Christine Roth said that Nancy's term would have been up in May 2010, and so whoever runs in November 2009 would have to run in May 2010 anyway.
- ❖ Rick Applegate suggested the Board could hold a special meeting.
- ❖ Pat Sharp would like to have the vacancy publicized.
- ❖ George Wilson said that if a website existed it would make the process of publicizing the vacancy and how to apply easier.
 - Bob Reeves said that a website will be discussed at the August or September Work Sessions. Bob also added that county counsel will be consulted on the issue of a website.
 - Judith Norval added that county counsel has advised against a blog.
- ❖ Bob Reeves asked if the Board preference was a September appointment.
 - Rick Applegate said that he preferred a special meeting (not an emergency meeting) to address appointment.
 - Shirley Dueber asked why the Board was in such a hurry to appoint someone because the Board was not facing an emergency situation.
 - Bob Reeves asked what would be done if the appointment did not happen on the 4th of August.
 - Rick Applegate would like a special meeting on August 13th to approve the accepted applications. He suggested a special meeting immediately before the work session that is scheduled for the 13th.
 - Doug Saldivar said that if the Board appoints a person in September, why not wait until October or the Town Hall.
 - Shirley Dueber said that the Mountain Times comes out on August 1st and with a meeting on August 4th that may not be enough time.
 - Christine Roth said that if the application deadline were August 4th, BCC approval would have to occur on August 11th if there were to be a vote on August 13th.
 - Pat Buckley asked that if the vote were to happen on August 13th, then the deadlines would be applications on August 4th and the BCC on the 11th, and would that be the latest applications could be received.
 - Christine Roth said that she would need applications by the 6th of August.
 - Larry Berteau from the Mountain Times asked that with a four month window, would the Board accept applications or just appoint a Director, and what was past practice?
 - The Board said that in the past applications have been accepted before an appointment.
 - Sandra Palmer asked if Christine Roth could send an e-mail to the roster/list and have the people receiving the e-mail forward it to other community members.

- Christine Roth asked what if the BCC does not have a meeting in the time frame and BCC approval cannot happen? Christine also said that the BCC's August schedule often has few meetings, and that she will check on it the next day and immediately let the Board know. Judith Norval said that the Board would deal with it then, if that happens.

Rick Applegate moved that the Villages hold a special meeting prior to the work session on August 13th to appoint an interim Director. The timeline would be announced at a later date. Doug Saldivar seconded the motion.

The vote was a Roll Call:

Romeo	Yes
Applegate	Yes
Norval	No
Saldivar	Yes
Buckley	Yes
Dueber	No
Reeves	Yes
Sharp	Yes

Vote: approved, 6 – yes, 2 – no, 0 – abstain.

- ❖ Larry Berteau asked what the filing deadline would be?
 - The Board consensus was that Christine Roth would set the dates.

New Business: Committee Assignments

- ❖ Bob Reeves said that Christine Roth created the list of Committees and members that was distributed.
- ❖ Brigitte Romeo said that she is on the Main Street Program and Scenic Byways committees, and would like her name added to the list.
- ❖ Christine Roth said she would post the list on the website so anyone can see it.
- ❖ Judith Norval read aloud the list and added that the objectives have yet to be decided for most committees.
- ❖ Rick Applegate reported on a follow up to the post office issue from the Work Session. He spoke to the Rhododendron postmaster, Tim, and Tim viewed the closing of post offices as a metropolitan issue and not an issue for the area. Additionally, Tim and Rick have another meeting scheduled and Rick will keep the Board updated.
- ❖ Doug Saldivar brought up the issue of a communication committee and website that had been considered at the work session. He asked the Board if it would like to set it up.
 - Bob Reeves said that it might be a good topic for the August work session.
 - Christine Roth suggested that the Board e-mail ideas about what to do for the website. She also said that the Board should remember that it could propose ideas so long as no vote is taken or anything is decided.
 - Judith Norval added that Gary Randall had submitted a proposal for a website.

- Christine Roth added that the Board should be thinking about what to include on a website and what needs to be done.

Judith Norval made a motion to establish a Communication Committee with Doug Saldivar as Chair. Rick Applegate seconded the motion. Vote: approved, 8 – yes, 0 – no, 0 – abstain.

- ❖ Bob Reeves asked who would host and run the Committee, and the answer was Doug Saldivar.
- ❖ Rick Applegate asked about Gary Randall being included on the committee, and Christine Roth said that because Gary submitted a bid he should not be on the committee that considers creating a website.
- ❖ Pat Sharp would like one and a half hours for county counsel at the upcoming July work session and half an hour for the Communications Committee to report.

Board Member Comments:

- ❖ Shirley Dueber thanked everyone who helped out and/or supported the Women's Club's sale. The Women's Club raised approximately two thousand dollars. Shirley also thought that the discussion was good and that it will be a good year for the Villages.
- ❖ Doug Saldivar seconded Rick Applegate's suggestion about reducing the amount of paper the Villages use. He said he is willing to bring his laptop and projector to meetings to reduce paper.
- ❖ Pat Sharp had a proposal for consideration for the Board. In an effort to give more flexibility in decisions, she is suggesting the work session also be used as a business meeting. She thought that it could give more time to accomplish business with two meetings where there can be greater discussion.
 - Shirley Dueber and Rick Applegate thought it was a good idea.
 - Judith Norval thought it was a good idea and that it could reduce the time gap between meetings and decisions.
 - Bob Reeves thought that it should be considered, and that since dates for meetings have yet to be chosen, next month's agenda will include the topic.
- ❖ Judith Norval announced that there will be a raffle on August 29th in the late morning at the Huckleberry Breakfast, and the prize is a trip on the coast (from September 18th to the 20th). It is a fundraiser for the Mountain Express Line and if anyone is interested in purchasing tickets to contact her.
 - Rick Applegate asked when the money for the Mountain Express Line is due and Bob and Judith said that it is not due for a while.
- ❖ Rick Applegate said that fire season has arrived on the mountain, and he asked people to be aware of the fire danger. There had already been a fire in Huckleberry.
- ❖ Brigitte Romeo encouraged everyone and the Board to get out word on the appointment and vacancies.
- ❖ Bob Reeves added that it had been a good meeting.

Any Persons to be Heard:

- ❖ Carol Burk said that she thought that there should not be a fireworks stand at the Thriftway, and Brigitte Romeo suggested that the Villages could send a letter on the topic. Carol also announced that the Chamber of Commerce was having a fundraiser in Sandy over the weekend (the 9th to the 12th). If anyone wanted to volunteer at the Chamber booth, Carol asked they contact her.
 - Bob Reeves thanked Carol and the Chamber for their report on the Villages earlier in the day at the Chamber's Board meeting.
- ❖ Sandra Palmer suggested that the community consider organizing a fireworks display in the future. She said that over the Fourth of July weekend visitors and tourists had gone to Hood River for fireworks and liked Hood River, and that it hurts businesses to have people out of the area on a big holiday.
 - Nancy Spencer said that when she was on a committee that organized a fireworks display for the community in the past it cost ten thousand dollars for twenty minutes of fireworks.
 - Bob Reeves added that when he was out on the 4th that most local businesses were either closed or full.
 - George Wilson added that the local businesses need to be involved if this happens.
 - Rick Applegate said that people do not know where to go for fireworks and then go elsewhere.
 - Randall Paul said that everyone had a great point. He said that he had an events company and that events like a fireworks display needs to be managed right. He said that there should be a community event to help have a safe Fourth of July.
 - Gary Randall said that aerial fireworks are the problem, and that an organized display would be nice.
 - Larry Berteau suggested the community have a parade and charge and entry fee as a fundraiser for the fireworks.
- ❖ Sandra Palmer asked the Villages to support her efforts to provide tourism information at her store. She also asked the Villages to help get support from Clackamas County's Tourism office for local information. She provided examples of what she and others have done on their own, for example creating a list of things to do with kids while in the area.
 - Pat Buckley added that he does not know what the TAP group has done and said that the Forest Service has some limitations on the information that it can provide.
 - Sandra Palmer also added that there is not enough places open on the weekend that provide information about the area.
 - Rick Applegate said that the Government Camp area is well covered with regard to tourism information. He said that the City of Sandy's tourism has been changing locations and that makes information harder to access there. Also, he said that the Villages' area has no money from Clackamas County that goes towards tourism. He would like to see a local business or place where tourism information can be provided.
 - Sandra Palmer continued and said that the U.S. Forest Service does an excellent job of providing information on hiking, camping, and information about their

area, but that they are not as able to help provide information about restaurants and hotels in the Villages area.

- Doug Saldivar suggested working with others to help tourism.
- ❖ Kirk Hamrick asked the Board if it were able to provide him with a permit to recycle in the area. The Board replied that it does not grant permits and that any recycling permits must go through Clackamas County. He also asked about hours of operation for a recycling center and if there were a local nonprofit organization to which he could donate proceeds. He also asked about what competitive wages would be for someone who he would employ in his recycling center.
 - Doug Saldivar added that he would like to have a recycling center set up on the Mountain and would like to continue to help Kirk set up a center.

Adjournment:

Chair Bob Reeves adjourned the meeting at 6:04 pm.

Respectfully submitted,

Kate Roth
Recording Secretary