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VILLAGES AT MT. HOOD
BOARD OF DIRECTORS

Minutes

August 3, 2010

Chair Doug Saldivar called the August 3rd meeting of the Board of Directors of the Villages at Mt. Hood to order at 4:08 pm at the Hoodland Fire District meeting room, 69634 E. Hwy 26, Welches, OR.

Attendance:

- ❖ Committee Members Present: Pat Buckley, Shirley Dueber, Bob Reeves, Brigitte Romeo, Doug Saldivar, Pat Sharp
- ❖ Excused: George Wilson
- ❖ Absent: Carol Burk
- ❖ Staff Present: Christine Roth (County Liaison), Kate Roth (Recording Secretary)

Approval of Minutes:

The July 6th Board of Directors minutes were presented for review. Shirley Dueber made the motion to approve the minutes as amended. Bob Reeves seconded the motion.

Vote: approved, 5 – yes, 0 – no, 0 – abstain.

Treasurer's Report: No report was given. The Board discussed continuing the process of creating a budget.

Secretary's Report: Bob Reeves reported that he had material and information from ODOT on projects and that it would be available.

Bob Reeves also said that he would like to attend the C-4 retreat in September and would like to represent the Villages.

Bob Reeves moved, and Shirley Dueber seconded, a motion for allocating \$50 for the registration fee for the retreat. **Vote:** approved, 5 – yes, 0 – no, 0 – abstain.

County Liaison Report:

Christine Roth reported that the Day at the Mountain and Annual meeting would be happening on August 4th. She thanked Bob Reeves and Pat Sharp for writing and assembling the annual report. Christine Roth explained the agenda in detail, and also discussed how much time the Villages would have for a report and question and answer time.

Old Business – Commissioners Meeting:

DRAFT

Doug Saldivar started the discussion by asking about the order for the presentations. Bob Reeves will go first and present the 2009 report, and then Doug will present on the future and goals. Doug asked the Board for opinions on a list of possible topics that he had sent out. He asked for feedback on the reports, working with other organizations, and formalizing communications.

One topic was how to formalize communications with the Board of County Commissioners (BCC) and then to display to the community what the Villages can influence. Christine Roth suggested the Villages consider the impact of a form versus a letter and what could be more influential. Board consensus was that the form was a good start for an outline that would guide letter writing. Pat Sharp also reminded the Board of the policy that requires Board approval to send out letters.

Sandra Palmer added that the Board has good instincts, and that sending letters and doing follow ups are key. She suggested the Board consider a chart on either the agenda or minutes that is similar to an action plan that includes the subject and the person responsible for following up. Doug Saldivar asked Bob Reeves to work with Kate Roth to create a chart in the minutes. This could be made easier thorough having an end of meeting summary as well.

Nancy Spencer suggested the Villages consider creating their own newsletter and send it out either via email or snail mail. Coni Scott suggested the Villages ask the BCC at the annual meeting what is the preferred format on a letter and communications.

Old Business – August Town Hall:

Pat Buckley said that the Town Hall agenda would feature in order: the Hoodland Fire Department, HEART, law enforcement, and then emergency management. Pat Buckley also reported that each group has been given a time frame. Pat Sharp reported that she had submitted an ad for the *Mountain Times*. Pat Sharp suggested the Board consider using the signs again for the August Town Hall. Shirley Dueber volunteered to bring cups, napkins, and cookies.

Pat Sharp moved that the Villages Board buy some coffee for the August Town Hall, and she would bring a coffee urn. Bob Reeves seconded the motion.

Vote: approved, 5 – yes, 0 – no, 0 – abstain.

Planning and Review: Carried to the next meeting to allow for more discussion on filling Board vacancies.

New Business – Board Vacancies:

Bob Reeves moved that the Villages Board regretfully accept the resignations of Brigette Romeo and Carol Burk. Shirley Dueber seconded the motion. During discussion Christine Roth read both letters aloud.

Vote: approved, 5 - yes, 0 – no, 0 – abstain.

Doug Saldivar asked the Board to consider if it would like to consider appointment and/or a bylaw change. Christine Roth advised the Villages that time is a factor in bylaw changes

DRAFT

because of the need to read the bylaws at a town hall and have a vote at a subsequent town hall. Additionally, both the BCC and County Counsel have to approve potential bylaw changes. Bob Reeves said that at a Town Hall anyone could suggest more changes, so the Board would need to be aware that more of the bylaws could be opened up. Shirley Dueber suggested postponing bylaw changes until the changes to the Hamlet and Village ordinance are done. Pat Sharp said that the important part is for the Villages Board to follow its own bylaws.

Doug Saldivar asked the Board to consider if it would prefer seven or nine members, and to then decide on the bylaw changes. Board consensus was that seven is better and more workable. Pat Sharp added that the timing is right to consider reducing the Board size since there are vacancies and no Board members would have to leave the Board.

Pat Buckley moved that the bylaws be changed to have seven board members. Pat Sharp seconded the motion. Vote: approved, 5 – yes, 0 – no, 0 – abstain.

Board consensus was also to look into interim appointments. The Board did not decide on how many appointments were to be considered.

New Business – Meeting Schedule:

The Board discussed changing the September 9, November 11, and December 9 meetings. The Board decided to cancel the September 9 and the December 9 meetings. The Board will have the November 11 meeting, and Christine Roth and Kate Roth will not be present. The November Town Hall will be moved to October 23rd to allow for a candidates forum.

Community Concerns:

Coni Scott reported that the Chamber of Commerce had a good meeting. Part of the money from the Bite of Mt Hood will be used for a Chamber sponsored event for members on social media on August 18th. Also, the Chamber of Commerce is assembling a coupon book for members. There is a new Day Trips booklet out, and the money came from both the Villages of Mt Hood Tourism Marketing Alliance and the Government Camp Marketing Council; moreover, this is the third reprint of the booklet and includes some changes.

Bob Reeves moved that Pat Buckley fill out the rest of the term for Treasurer. Shirley Dueber seconded the motion. Vote: approved, 5 – yes, 0 – no, 0 – abstain.

Pat Sharp suggested the Board send letters of thanks to Carol Burk and Brigitte Romeo for their service on the Board.

Adjournment: Chair Doug Saldivar adjourned the meeting at 6:16 pm.

Respectfully submitted,

Kate Roth
Recording Secretary